

City of Hartford Police & Fire Commission

Minutes for July 13, 2022

1. PFC meeting called to order by President Fehr at 7:00 PM
2. Pledge of Allegiance
3. Roll Call: Fehr, Kirley, Kuhar, and Hetzel present, as well as Fire Chief Stephans and Police Chief MacFarlan. Commissioner Albrecht and Alderperson Webb were absent and excused.
4. Motion by Kirley, seconded by Fehr to approve the June 8, 2022 minutes. Approved 3-0. Commissioner Kuhar abstained as he was absent from the June 8, 2022 meeting.
5. No public comments. Commissioner Kirley announced that the Police Department will be participating in National Night Out on August 2nd by hosting an event at Bernd Park. Chief MacFarlan explained this event is a chance for the public to come and meet their local public safety officials. Fire and EMS apparatus will also be participating again this year. There will also be members from the National Guard participating this year.
6. Chief MacFarlan reviewed the Executive Summary regarding the request to establish an eligibility list for Patrol Officer.
 - a. Chief MacFarlan explained that there is no current eligibility list for Patrol Officer, as the members of the most recent list have all been hired. The Police Department will be looking to hire at least one new Patrol Officer this year, and is in need of a new eligibility list.
7. The Commission to vote to establish a current eligibility list for the position of Patrol Officer.
 - a. Motion by Kuhar, seconded by Kirley approving establishing a current eligibility list for the position of Patrol Officer. Approved 4-0.
8. Chief Stephans appeared seeking the Commission's approval of his appointment of Megan E. Parins to the position of probationary EMT and Reinhard D. Rittmeyer to the position of probationary FF/EMT.
 - a. Motion by Hetzel, seconded by Kuhar approving Chief Stephans' appointments. Approved 4-0.
9. Motion by Kirley, seconded by Kuhar for adjournment at 7:08pm. Approved 4-0.

Jeff Hetzel, Interim Secretary
HPFC